

Guidelines Checklist for Building Approval

Note: This checklist serves as a guide as to the information that the Aesthetics Committee requires and will assist the applicant and the Aesthetics Committee in the speedy approval of plans. This information is to be submitted with stage 1 & 2 applications.

1. The Site	YES	NO	Notes
Contours			
Final levels after construction	-		
Maximum building height (11m incl. roof)	-		
First floor < 70% ground floor	-		
Large roofs to be fragmented			
Building lines:			
Street: 2m to garage			
Street: 5m to house			
Side: 3m			
Midblock: 2m single storey			
3m double storey	_		
Screen wall max 30% of boundary length			
Building inside building lines	_		
Site plan: Building lines	_		
Servitudes			
Extent of buildings			
Floor levels incl. a datum height			
2. Land Use and Coverage			
Attic loft - wall plate max 9m above ground level (8.1)			
Maximum coverage of 50% of erf size	. 📖		
3. Landscape Plan			
Site clearing to be minimized			
FMP to be checked and adhered to			

	YES	NO	Notes
Tree felling - tree types: Alien invaders			
Other than alien			
Landscape features to be submitted for approval:			
Pergolas			
Screen walls			
Features: Water features			
Focal points			
Natural rocks (no artificial rock)			
Fencing: Fencing			
External walls			
Paving - exterior as per guidelines			
Paving - internal			
Berms - for shelter and privacy			
Lawn - keep to minimum:			
Buffalo			
Kweek			
Kikuyu			
Gulf green			
Planting:			
Indigenous plants as far as possible			
Exotics near entrance of houses, veranda			
pots and pergolas			
No palms			
Plant suitability			
Landscape layout (required for stage 2):			
Is plan clear and to correct scale			
Are items clearly identified and described:			
Paving			
Stepping stones			
Plant material			
Features			
Fencing			
Design sustainability:			
Indigenous			
Exotic			
Privacy between houses			
Have views been taken into account			
Balance and scale of landscape and			
buildings			
4. Building Form			
Maximum 2 storovs in height shave NCI (2.1)			
Maximum 2 storeys in height above NGL (8.1)			
Maximum height restriction - 11m			

Maximum 2 storeys in height above NGL (8.1)		
Maximum height restriction - 11m		
Garage - 2 storeys		
Levels		
No columns, piers or similar to support house		
Respond to contours – step with slope		
Rectangular or square forms		
Privacy of adjoining properties' views		
Columns as per design guidelines		

	YES	NO	Notes
Window forms			
Window forms Window positions			
Willidow positions			
5. Colour			
Colortian from annuous deslava moletta (an CD)			
Selection from approved colour palette (on CD) Sample colour swatches required for approval with			
submission			
6. Construction and Materials			
Roofs:			
Roofing type and colour			
30° - 45° Pitch (lean-to min 7°)			
Flat roofs max 30% - stone chip/tile			
Variation of roofs required			
Closing roof ends , barge boards, facias etc			
External walls:			
No prefabricated walling system			
Must follow contours and be stepped evenly			
Site walls and fences			
Materials allowed - plaster, stone, timber, brick_			
Min 30% of length of site boundary to be solid —			
Wall to compliment house			
(engineering certificate required)			
Fenestration doors and shutters:			
Windows and doors:			
Wood - treated			
Wood - painted			
Aluminium - powder coated/anodised			
Window proportions - vertical expression			
No winblocks allowed			
Horizontal slatted garage door type - timber			
(aluminium or steel if approved)			
Large window openings to be recessed			
No external burglar bars allowed			
Boarded or louvred timber shutters preferred —			
aluminium allowed (approved colour)			
Chimneys to compliment the main structure			
Pergolas:			
Timber			
No corrugated or sheet metal on pergola's			
Soil and waste pipes to be concealed in ducts			
- not visible - ducts to not project beyond wall line			
Gutters and down pipes to be unobtrusive			
Visible skylights not allowed on flat concrete roofs			
Visible solar panels require detail approval			
Balustrade - detail approval required			
Colour scheme			
Laundry, gas and refuse areas to be enclosed			
No visual TV aerials or dishes on roads			
No horizontal awnings allowed			

YES NO Notes

7. Driveway

Paving type and design:		1
External		
Internal		
8. Storm Water		
Layout or disposal system to accompany plans		
9. Pools and Fences		
Pool fence design to be submitted (to comply with National Building Regulations).		
10. Sustainable Communities		
The site allows for good solar access The character of surrounding streetscape has been addressed. Sustainable landscaping and plant selection		
has been included.		
Biodiversity impacts on the site have been addressed. —		
Noise issues around the home have been addressed.		
Erosion and sediment control on the site has		
been addressed.		
11. Passive Design		
The main living areas are orientated north to		
maximise winter sun and minimise summer sun.		
Rooms are zoned or grouped and divided up as		
needed for economical heating and cooling.		
The house is in a suitable location to avoid over-		
shadowing problems from neighbouring buildings.		
Eaves or other shading devices have been used to		
provide shading from summer sun and allow		
winter sun to enter.		1
Windows located on the east or west have been		
avoided or minimised and provided with adequate		
shading.		1
Windows and doors are located to get good natural		
cross ventilation and ventilate bathrooms and		
wet areas.		
Windows are located and sized appropriately to		
provide natural daylight and winter sun pene-		
provide natural daylight and winter sun penetration while avoiding summer overheating.		
provide natural daylight and winter sun penetration while avoiding summer overheating. Maximum insulation has been provided in the		
provide natural daylight and winter sun penetration while avoiding summer overheating. Maximum insulation has been provided in theroof, walls and floor.		
provide natural daylight and winter sun penetration while avoiding summer overheating. Maximum insulation has been provided in the		

YES NO Notes

Ceilings are high enough to accommodate ceiling fans.	
12. Materials Use	
Materials used have low environmental impactand/or embodied energy.	
Recycled materials or materials with recycled content have been included.	
Local Materials and suppliers have been included. ——Building materials and appliances are durable ————————————————————————————————————	
and low maintenance. Materials are designed efficiently to minimise	
waste and are designed for recycling, re-use and /or disassembly.	
Materials have been included that moderateindoor temperatures -thermal mass- and improve	l
indoor air quality. Light and dark coloured materials have been included to reflect and absorb heat as appropriate.	
13. Energy Use	
Draughts and air leaks have been adequately sealed. — Heating and cooling systems are energy efficient —— and appropriately sized.	
The amount of lighting has been minimised and is energy efficient.	
Appliances (whitegoods, TVs, DVDs, computersetc) are energy efficient.	
Solar hot water has been included. The hot water system has been sized appropriately— for the number of occupants.	
Renewable energy sources (such as PV) have beenincluded.	
Solar / Gas underfloor heating No electrical under floor heating	
14. Water Use	
Taps, hot water systems and other appliances are ——water efficient.	
Hot water pipes are insulated and lengths of pipes ——kept to a minimum.	
Outdoor surfaces and vegetation to retain water ————————————————————————————————————	
Outdoor areas with water retaining finishes and ——vegetation are being appropriately considered to	
ensure no detrimental impacts from construction ie. compacted grass areas.	
Greywater recycling systems have been considered. — Low water use toilets have been considered. ————————————————————————————————————	
Septic tank shown on site plan	